

Appendix 1: 2017 Business Plan

Month	Action Scheduled	By	Actual Activity
Jan 17	Review: Actuarial Contract	Officers	
	Fund Manager Meetings: <ul style="list-style-type: none"> Equities: Kempen Equities: Baillie Gifford Equities & Bonds: UBS 	Officers / Advisors	
	Training: Strategy Development (Aon / In-house)	Officers / Advisors	
Feb 17	Pension Board Meeting	Officers / Pension Board	
	Cash Flow Update (Report to March Pension Panel)	Officers	
Mar 17	IAS 19 Data Collection – LBBB	Officers	
	IAS 19 Calculations	Officers	
	Publish		
	Review: Independent Advisor	Officers / Members	
	Quarterly Pension Panel Meeting	Officers / Advisors / Members	
	Cash Flow Update (Report to March Pension Panel)	Officers	
	Fund Manager Meetings: <ul style="list-style-type: none"> Absolute Return: Pyrford and Newton Global Credit: BNY Standish Diversified Alternatives: Aberdeen 	Officers	
Apr 17	Closure of Accounts	Officers	
	Complete data quality check for the triennial valuation	Officers	
	Framework Tender for Custodian (Report to June Panel)	Officers / Members	
May 17	Provide Triennial Valuation data to the Actuary	Officers	
	Fund Manager Meetings: <ul style="list-style-type: none"> Infrastructure: Hermes Property Manager: BlackRock 	Officers / Advisors	
	Draft Annual report and annual accounts to June Panel	Officers	
Jun 17	Quarterly Pension Panel Meeting	Officers / Advisors / Members	
	Cash Flow Update- Report to September Pension Panel	Officers	
Jul 17	Pension Board Meeting	Officers / Pension Board	
	FRS17 Data Collection – UEL and Barking College	Officers	
	Fund Manager Meetings:	Officers	

	<ul style="list-style-type: none"> • Property Manager: Schroders • Equities: Kempen • Equities: Baillie Gifford • Equities & Bonds: UBS 		
Aug 17	Annual Benefit Statement (deadline of 31 August 2017)	Officers	
	FRS17 Data Collection – Academies	Officers	
Sep 17	Provisional Triennial Valuation results available	Officers	
	Fund Manager Meetings: <ul style="list-style-type: none"> • Absolute Return: Pyrford and Newton • Global Credit: BNY Standish • Diversified Alternatives: Aberdeen 	Officers	
	Quarterly Pension Panel Meeting	Officers / Members	
Oct 17	Fund Expenses Review (Report to December Panel)	Officers	
	Auto-enrolment	Officers / Members	
	Meeting with Employers to discuss Triennial Results	Officers / Employers	
	Review Risk Register - Report to December Panel	Officers	
	Cash Flow Update- Report to December Pension Panel	Officers	
Nov 17	Pension Fund Stakeholder Meeting	Officers / Members	
Dec 17	Quarterly Pension Panel Meeting	Officers / Members	
	Strategic Asset Allocation Review	All	